

About Us

The Fachschaft is a student run non-profit organization supported by the university that takes care of all automation and robotics student affairs and represent the program towards the university and other external entities.

Contact Us

You can contact us via our email or our Instagram page. We also have a website where we post updates about the A&R program and events we organize. All contact details are given below.

Instagram: https://www.instagram.com/fsar_tudortmund/

Email: fsr.automation.robotics@gmail.com

Web: <https://automation-robotics.blogs.asta-dortmund.de/>

Automation and Robotics Freshmen's Guide 2022/23



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Popular TU Dortmund Landmarks

Hauptmensa



The central cafeteria of the university, the Mensa usually stays open till 14:15 on weekdays. Fun fact, there are over 15 eateries all over TU Dortmund and the “Hauptmensa” is just one of them

University Library



One of the most important locations for any student. With over 1.5 million volumes of books and other media and over 1,500 work areas where you can study alone or in a group, the TU Dortmund Library is central to a successful academic experience

H-Bahn



A unique sight in Dortmund, the TU Dortmund H-bahn runs between the 2 campuses (North and South) within TU Dortmund as well as another line connecting Eichlinghofen to the Technology Zentrum

Welcome to Dortmund...

Welcome to Dortmund, the city of the yellow wall. A former mining town, Dortmund is a rather quaint and charming place. But don't let the quiet city streets fool you, Dortmund can be as bustling and energetic as any other city when the time is right.

It is the biggest city in the Ruhr valley and offers a wide range of attractions to keep you busy during your study here.

To the uninitiated, Dortmund is known world over for one of Germany's and the world's favorite pastimes, Football. Ballspielverein

Borussia 09 e.V or BVB for short is Germany's second largest football club and historically one of Germany's most successful clubs just behind the behemoth that is Bayern Munich. You will have many opportunities to experience the city's deep love for their club and the frenzy of a matchday during the course of your study.

But as a newly arrived international to Germany, your mind must be swimming with questions, fret not, during the course of this guide we are sure we will have answered most of your questions.

We, at the Fachschaft for Automation and Robotics, are committed to helping new students adjust to their surroundings in Dortmund and start of their academic journey on the right foot, so please do not hesitate to contact us in case you need any help

So, swipe or flip over to the next page to get started.



Your first week in Germany

The following includes everything one has to do after you first arrive in Germany, the little details might vary from city to city but the overall process is almost the same. That being said, we will be providing information for the city of Dortmund only, we will try to link as many resources as possible for other nearby cities and the most recent and relevant information

1. Anmeldung (a.k.a City registration) and Residence permit application:

The process of city registration (anmeldung in German) is something that every individual will have to do once they find permanent accommodation in any town or city in Germany.

All you have to do (if you are living in Dortmund) is send an email to studententeam@stadtdo.de requesting an appointment along with the following information:

1. Your full name
2. Phone number (if available)
3. Current Address
4. Passport with a picture of the entry stamp

You will receive an email from the city with your appointment date and the documents required in a couple of days. The city requires documents from your landlord regarding your stay in the house so speak to them before you ask for an appointment from the city office.

The address of the city office for Dortmund and Bochum:

Dortmund: Ausländerbehörde Dortmund Altes Stadthaus, Olpe 1, 44135 Dortmund

Bochum: Ausländerbehörde Bochum, Willy-Brandt-Platz 2-6, 44777 Bochum

2. Bank Account

The second thing you have to do after getting your city registration done is open a bank account and link this to your blocked account. We have provided a couple of popular choices below:

a) **Sparkasse:** It is one of the most popular banks in Dortmund, especially for students under 25. Sparkasse has ATMs all over the city and is an overall good choice. The only drawback we can think of is the ATM card that Sparkasse offers is a Maestro card and can be difficult to use online. Another huge advantage that Sparkasse has is a branch in Campus near the bibliothek.

 <https://www.sparkasse-dortmund.de/de/home.html?n=true&stref=homepageicon>

b) **Monese:** For students over 25, Sparkasse usually charges an account handling fee of around 3 euros a month. But unlike Sparkasse, Monese does not charge this fee, so Monese is quite popular with students. They also do not ask for a city registration form, so you are free to open this account even before you finish your city registration. If you have opened your blocked account with Expatio, Monese offers 1 year of free premium banking along with it, follow the link below for finding out more.

 [monese https://monese.com/gb/en](https://monese.com/gb/en)
Expatio Link: <https://monese.com/de/en/expatrio>

c) **N26 or Commerzbank:** We have combined these two into a single option here because both banks require a residence permit to open an account. So why include this here at all? Well...both banks, but N26 especially, can be useful as a second account to supplement your Sparkasse or Monese account as the account opening process is pretty straightforward.

 <https://n26.com/en-de>

COMMERZBANK  <https://www.commerzbank.de/>

3. Health Insurance

Having a Health Insurance is mandatory in Germany as a student, and most students would've already chosen a health insurance provider as it is usually mandated during the visa approval process. While there is an abundance of both public and private insurance providers you can choose from, the most popular among students is Techniker Krankenkasse(TK).

However, the insurance is only activated once you reach Germany and the activation is something you have to do yourself. The pre-requisites to activate your insurance are :

1. University Registration
2. An active Bank Account

So make sure you have those first. After that, the activation is a straightforward process.

If you have chosen TK as your provider, the University has a TK office located on campus in the Hauptmensa building and you can approach them for activation or any other queries.

A few more useful points to note :

- i. Note that even if you activate your health insurance at a later point after your arrival in Germany, your insurance is enabled from the day you land. The deductions start after you activate and provide your bank details and the deductions would be from the date your arrival.
- ii. Adding to the previous point, this means that you can still use your health insurance if you need it before activating it.
- iii. If you have a blocked account with Expatrio or Fintiba, they provide a smooth and easy activation process through their portal. You just need to enter your details and you're done.
- iv. You can change insurance providers at any time. The details are beyond the scope of this guide but at any point if you wish to switch to a private insurance provider or vice-versa, it can be done.

4. Sim Cards

A sim card is probably the first thing you need when landing in Germany and it can be a bit confusing at first. Here are all the places you can get a card :

1. Supermarkets – (Aldi, Lidl, Penny etc) This might be surprising for people depending on where you live, but almost all supermarket brands in Germany sell their own sim cards. These sims use networks of one of the bigger network providers like O2 or Vodafone, so you don't need to worry about connectivity much. Buying them is as simple as picking up the sim from the shelf like any other item and just following the activation instructions after you've bought it.
2. Mobile network stores (O2, Telekom, Vodafone) – You will find such stores littered around the city and specifically the city centre. Just approach them and choose a card with the prepaid plan you like.
3. Electronic Stores (Saturn) – Similar to supermarkets, electronic stores in Germany sell sim cards as well. Stores like Saturn also have help desks of major networks, so you can always talk to them before purchasing a card.

After you have a sim card and have activated it, you'll need to choose a prepaid plan per your necessity. Plans vary widely between networks and keep changing, and the mobile data rates in Germany can notoriously high compared to what you're used to, so it's always a good idea to compare sim cards deals first before purchasing one.

A prepaid plan usually lasts for 4 weeks and provides limits on data usage, although calls are usually free of charge. Also note while choosing to pick a sim that covers roaming within the EU.

All networks have an app which you can download to manage your account and usage. You need top-up your account so that your prepaid plan can keep getting reactivated once it's over at the end of the month. There are 2 ways you can top-up your account :

- a. Vouchers – Archaic as it may seem, you can buy vouchers of a certain amount from supermarkets or stores and use the code to top-up your account. Note that supermarket top-up vouchers are only available in the respective supermarkets. So if you have an Aldi sim, you'll need to visit your nearest Aldi to purchase a sim.

b. Bank account – You can link your bank account to your sim app and then conveniently top-up whenever you need to.



University

Now that you're done with the most immediate work after you arrive in Germany, you can move on to understanding how the university works. In the following section we will discuss the ins and outs of studying in TU Dortmund, from registering for classes and for examinations.

I. LSF

LSF stands for **L**ehre **S**tudium **F**orschung ; this is the portal used to register for your classes. We have included a detailed guide on how to login and navigate to the course page on LSF down below. You can also use this link to navigate to the starting page of LSF.

<https://www.lsf.tu-dortmund.de/qisserver/rds?state=user&type=0>

Even though you register for courses on LSF, this does not usually matter in the attending of lectures. The only way registering for your courses on LSF helps you is by providing access to the required study material on Moodle, which we will come to in a moment. In further semesters some courses are also limited in their number of participants and in such cases registering on LSF becomes more important. Our advice is to register for subjects on LSF.

HERZLICH WILLKOMMEN BEI LSF - DEM HOCHSCHULPORTAL FÜR ANGEHÖRIGE DER TU DORTMUND

Zentrales Login mit UniAccount

[Login mit UniAccount](#)

Sicheres Login durch:


Lokale Anmeldung

Anmeldename
Passwort

Ich bin als Mitarbeiter/in freigeschaltet und möchte mich mit meinen Studierendendaten anmelden

[Anmelden](#)



sm_____ Your university login ID starting with sm

..... Your university account password

[Log in](#)

Information: For this service your browser must accept cookies!

Due to technical reasons, there may be a small delay until you can use your new password here, if you changed it recently.

Contact Information

You can reach the Service Desk at:

- service.itmc@tu-dortmund.de
- Tel.: +49 231 755-2444

You can find more information on the website:

[Service Desk](#)

tu technische universität dortmund lehrer studium forschung

Winter 2022/23 | Hilfe | Sitemap

Startseite | Anmelden | Herr Rahul Biju Panicker | Sie sind angemeldet als: umrapant | in der Rolle: Student |

Meine Funktionen | Veranstaltungen | Einrichtungen | Räume und Gebäude | Personen

Allgemeine Verwaltung
 Studiensverwaltung
 Prüfungsverwaltung
 Stundenplan
 Mein Studiengangplan
 Mein Studienbuch
 Meine Veranstaltungen
 Meine Auswertungen
 Passwort ändern




This button changes the language to English

My Functions Lectures

You are here: Home

- ▶ General administration
- ▶ Administration of study
- ▶ Administration of exams
- Schedules
- **My Curricula Timetable**
- My Study Log
- My Lectures
- My Reports
- Edit Password

[Go Back](#) (without taking a choice)

- 1: [Ang. Lit. u. Kulturwiss., Abschluss 82, PrüfungsOrdnung 2009 \(82265\)](#)
- 2: [Ang. Sprachwissenschaften 2009, Abschluss 82, PrüfungsOrdnung 2009 \(82815\)](#)
- 3: [Angewandte Informatik Diplom, Abschluss 11, \(11770\)](#)
- 4: [Angewandte Literatur- und Kulturwissenschaft.](#)
- 5: [Angewandte Sprachwissenschaft.](#)
- 6: [Anmeldung Bildungswissenschaften.](#)
- 7: [Anmeldung Deutsch.](#)
- 8: [Anmeldung Mathematik.](#)
- 9: [Anmeldung Modul EW EBS.](#)
- 10: [Anmeldung Modul EW M 2.2.](#)
- 11: [Anmeldung Modul EW SUP.](#)
- 12: [Anmeldung Psychologie.](#)
- 13: [Architektur Diplom.](#)
- 14: [Automation and Robotics \(Master\), Abschluss 88, PrüfungsOrdnung 3 \(88B03\)](#)
- 15: [BA Berufskolleg LABG 2009, Abschluss B8.](#)
- 16: [BA Erziehungswissenschaften, Abschluss 82, PrüfungsOrdnung 2007 \(82168\)](#)
- 17: [BA Grundschule LABG 2009, Abschluss B5.](#)
- 18: [BA Gymnasium Gesamtschule LABG 2009, Abschluss B7.](#)
- 19: [BA Haupt-, Real-, Gesamtschule LABG 2009, Abschluss B6.](#)
- 20: [BA Rehabilitationspädagogik 2011, Abschluss 82, PrüfungsOrdnung 2011](#)
- 21: [BA Sonderpädagogik für Berufskolleg LABG 2009.](#)
- 22: [BA Sonderpädagogik für Gymnasien/Gesamtschulen LAB.](#)
- 23: [BA Sonderpädagogische Förderung LABG 2009, Abschluss B9.](#)
- 24: [BIWI \(Pool\), PrüfungsOrdnung -1 \(BW\)](#)

View options

Whole Term current: Whole Term

Curricula - Timetable List: > short > medium > long Plan: > short > r

Automation and Robotics (Master), Abschluss 88, PrüfungsOrdnung 3 (88B03) singular Event Block Event

Time	Montag	Dienstag	Mittwoch	Donnerstag	Freitag
vor 8					
8	061540/ 061541 PAS - Cont... 048204 Übung zu Cyber-Phy...	012501 Advanced Engineeri...		Nonlinear Model Predictiv... 080801 Computer Systems	Nonlinear Model Predictiv...
9		012500 Advanced Engineeri...	080800 Computer Systems 048203 Cyber-Physical Sys... 080277 Seminar am LS DS 080080 Online Problems 040309 Einführung in Comp...	080277 Seminar am LS DS 080800 Computer Systems 012501 Advanced Engineeri...	
10	080125 Modellierung und R...				
11		048203 Cyber-Physical Sys... 60541 Scientific Programm... 01234567 Automated Drivin... Gassensoren			
12			Modellierung und Simulati... 012501 Advanced Engineeri... Machine Learning and Opti... 040310 Übung zu Einführun...	080126 Modellierung und R... 040310 Übung zu Einführun...	061565 1. Gruppe PAS - Ad... 061565 2. Gruppe PAS - Ad... Automated Driving Automated Driving
13	061640 PAS - Process Perf... 080081 Online Problems				
14			Modellierung und Simulati... Machine Learning and Opti...	012500 Advanced Engineeri...	012518 Numerical Methods ... 040310 Übung zu Einführun... 061540/ 061541 PAS - Cont... 061540/ 061541 PAS - Cont...
15	061641 PAS - Process Perf...				
16	048204 Übung zu Cyber-Phy...	061564 1. Gruppe PAS - Ad...			
17	061570/ 061570 PAS - Batc...				
18					
19					
ab 20					

You can now click on the subject of your choice and register for classes. From the curriculum (<https://etit.tu-dortmund.de/studium-und-lehre/studiengaenge/master-automation-and-robotics/active-curriculum/>) you can see what courses are mandatory and you can register accordingly.



Modellierung und Regelung von Robotern / Modeling and Control of Robotic Manipulators - Single View

Functions: [Schedule preselected](#) | [apply / cancel application](#)

Page contents: [Basic Information](#) | [Dates/Times/Location](#) | [Responsible Instructor](#) | [Curriculae](#) | [Faculties and Departments](#) | [Structure Tree](#)

Basic Information

Type of Course	Vorlesung	Long text	
Number	080125	Short text	
Term	WiSe 2022/23	Hours per week in term	2
Expected no. of participants	40	Max. participants	90
Frequency	jedes 2. Semester	Study Year	
Credits	5	Assignment	enrollment
Hyperlink	http://www.rst.e-technik.uni-dortmund.de/cms/de/Lehre/Vorlesungen_Master/Modellierung_und_Regelung_von_Robotern/index.html	Language	englisch
application period	An-/Abmeldung mit Windhund 01.06.2022 - 01.04.2023 23:59:00 active		

E-Learning

 [Diese Veranstaltung verfügt über einen Moodle-Arbeitsraum](#)

Dates/Times/Location Group: [no name]

	Day	Time	Frequency	Duration	Room	Room-plan	Lecturer	Status	Remarks	Cancelled on	Max. participants
	Mo.	10:00 bis 12:00	woch		Seminarraumgebäude 1 - 1.001						90

Group [no name]: preselect > [apply now / cancel application](#) > [application info](#) [Schedule preselected](#)

(This is for the course Modeling and Control of Robotic Manipulators, which is a mandatory course)

II. ZHB

The ZHB portal is used to register for the language courses. Automation and Robotics students have to complete a mandatory 6 credits of language courses and this portal can be used for registering for said courses. Since the seats run out pretty fast, we recommend staying alert for this particular registration.

https://cms.zhb.tu-dortmund.de/fs2/Anmeldung/start_eng.php

- The above link will take you to the homepage of the ZHB portal where you can login using your university credentials. (Login SSO)
- After you're logged in click the **kursangebot** menu to see the available courses.

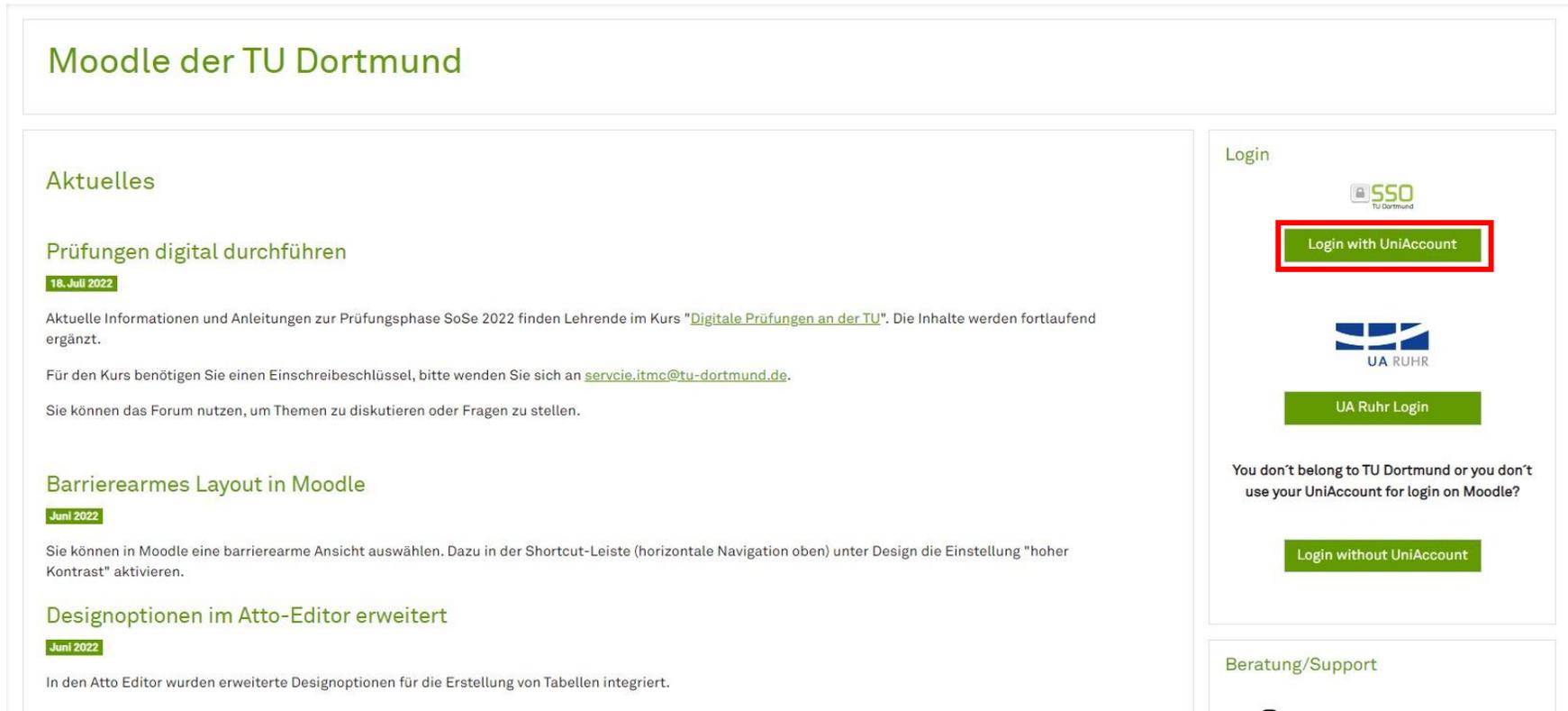


- Under the **Sprache** menu select **Deutsch als Fremdsprache**
- This will show you all the available courses you can register for in green and the ones you cannot in red.
- If the time period for registration is over or the registration period has not started yet “Anmeldung ist nicht möglich (siehe Informationen unter Legende, oben auf der Seite).”

If you missed the registration due to late enrolment or some other (valid) reason you can send an email to sekretariat-fs.zhb@tu-dortmund.de for further clarification.

III. Moodle

In addition to LSF and ZHB which just registers you for courses, Moodle contains all the lecture materials that professors choose to upload and can be accessed using your university login details. (sm_ _ _ _ _ and Password)



The screenshot shows the Moodle interface for TU Dortmund. The main content area on the left features a header 'Moodle der TU Dortmund' and a section titled 'Aktuelles'. Under 'Aktuelles', there are three news items: 'Prüfungen digital durchführen' (dated 18. Juli 2022), 'Barrierearmes Layout in Moodle' (dated Juni 2022), and 'Designoptionen im Atto-Editor erweitert' (dated Juni 2022). On the right side, there is a 'Login' sidebar with two options: 'Login with UniAccount' (highlighted with a red box) and 'UA Ruhr Login'. Below these is a message: 'You don't belong to TU Dortmund or you don't use your UniAccount for login on Moodle?' and a 'Login without UniAccount' button. At the bottom of the sidebar is a 'Beratung/Support' section.

You can use the link below to reach the page.

<https://moodle.tu-dortmund.de/?redirect=0>



IV. BOSS

Now that you have registered for the course and have the material to study, the next step would be to register for your exams. **Unlike many countries, just because you registered for the course does not mean you are automatically registered for the exam.** The BOSS portal is used to register for exams and view your current grades.

You can use this link to get to the sign-in page :

<https://www.boss.tu-dortmund.de/qisserver/rds?state=user&type=0&topitem=>

The sign in process for BOSS and LSF are quite similar, i.e., you can use your university login credentials.

After you are logged in, click on **Prüfungsverwaltung** which will take you to the next window, After this, click on **Prüfungsanmeldung**

The image shows two screenshots of the BOSS portal interface. The left screenshot shows the 'Meine Funktionen' menu with 'Prüfungsverwaltung' highlighted in a red box. The right screenshot shows the 'Prüfungsverwaltung' page with 'Prüfungsanmeldung' highlighted in a red box. An arrow points from the first screenshot to the second, indicating the navigation path.

Startseite | Abmelden | Herr Rahul Biju Panicker | Sie sind angemeldet als: smrapani | in der Rolle: Student/-in | | Hilfe

Meine Funktionen

- Studienverwaltung
- Prüfungsverwaltung**
- Abmelden

Ihre Funktionen

Startseite | Abmelden | Herr Rahul Biju Panicker | Sie sind angemeldet als: smrapani | in der Rolle: Student/-in | | Hilfe

Meine Funktionen

- Studienverwaltung
- Prüfungsverwaltung
- Abmelden

Prüfungsverwaltung

- Prüfungsanmeldung**
- [Info über angemeldete Prüfungen](#)
- [Notenspiegel](#)
- [ExaBase - digitale Abgabe von Abschlussarbeiten](#)

This will take you to a disclaimer page which we recommend you translate and read carefully, after which you can accept and click on the button marked weiter.

Meine Funktionen

Studienverwaltung
Prüfungsverwaltung
Abmelden
Navigation ausblenden

Wichtige Informationen zur Anmeldung. Bitte sorgfältig lesen!

Falls Sie Prüfungsmodifikationen, einen Nachteilsausgleich oder Prüfungsunterlagen in adaptierten Medienformen benötigen, benachrichtigen Sie bitte den Prüfer / die Prüferin.

Bitte beachten Sie die rechtlichen Hinweise für die Anmeldung zu Prüfungen bzw. Leistungen:
Ich bestätige, dass mir die Studien- und Prüfungsbestimmungen bekannt sind.
Die Anmeldungen zu den Prüfungen sind verbindlich und verpflichtend!

"Eine Prüfungsleistung gilt als mit „nicht ausreichend“ (5,0) bewertet, wenn die Kandidatin oder der Kandidat zu einem Prüfungstermin ohne triftige Gründe nicht erscheint oder wenn sie bzw. er nach Beginn der Prüfung ohne triftige Gründe von der Prüfung zurücktritt. Dasselbe gilt, wenn eine schriftliche Prüfungsleistung nicht innerhalb der vorgegebenen Bearbeitungszeit erbracht wird. Die für den Rücktritt oder das Versäumnis geltend gemachten Gründe müssen dem Prüfungsausschuss unverzüglich schriftlich angezeigt und glaubhaft gemacht werden. Bei Krankheit der Kandidatin oder des Kandidaten wird die Vorlage eines ärztlichen Attestes verlangt, aus dem sich die Befundtatsachen ergeben, die in allgemeinverständlicher Form die Prüfungsunfähigkeit belegen."

Wichtig: Erst wenn Sie diesen Hinweis durch Anklicken des unten stehenden Feldes akzeptiert haben, können Sie mit Ihren gewünschten Aktionen fortfahren. Klicken Sie dazu mit der linken Maustaste auf den "Weiter"-Button und wählen anschließend die entsprechende Karteikarte aus.

Ich akzeptiere ...

Weiter

Logout

This will then take you to a page with a folder icon and the title "Master UmA Automation and Robotics" click on this and select the "60020 Pflichtbereich / Mandatory Courses PO 2019."

Meine Funktionen

Studienverwaltung
Prüfungsverwaltung
Abmelden
Navigation ausblenden

Prüfungsanmeldung

Master UmA Automation and Robotics

- 60000 Pflichtbereich / Mandatory Courses PO 2012
- 60010 Pflichtbereich / Mandatory Courses PO 2016
- 60020 Pflichtbereich / Mandatory Courses PO 2019 [Status: PV; Note: 170; Bonus: 27.0; Malus: 0.0; Versuch: 1;]**
- 60110 Modul Advanced Engineering Mathematics [Status: BE; Note: 130; Bonus: 6.0; Malus: 0.0; Versuch: 1;]
- 60210 Modul Control Theory and Applications [Status: BE; Note: 230; Bonus: 6.0; Malus: 0.0; Versuch: 1;]
- 60300 Modul Computer Systems [Status: BE; Note: 200; Bonus: 6.0; Malus: 0.0; Versuch: 1;]
- 60500 Modul Scientific Programming with Matlab in Engineering [Status: BE; Note: 000; Bonus: 3.0; Malus: 0.0; Versuch: 1;]
- 60600 Modul Project Group
- 60700 Modul Modeling and Control of Robotic Manipulators [Status: BE; Note: 130; Bonus: 6.0; Malus: 0.0; Versuch: 1;]
- 70100 Modul General Education 1
- 70200 Modul General Education 2
- 60050 Wahlbereich Elective Classes [Status: PV; Note: 140; Bonus: 27.0; Malus: 0.0; Versuch: 1;]
- 9000 Master Arbeit

Startseite

Beenden

V. Connecting to the campus Wi-Fi

Since monthly data rates are pretty high in Germany, you will be glad to know that the campus is covered by the campus Wi-Fi network known as **eduroam**.

The detailed instructions to connect to this network is given in the webpage linked below

<https://service.tu-dortmund.de/en/group/intra/anleitungen-wlan>

VI. Some useful software Tools

- a. **MATLAB**: One of the most important programming tools you will use during the course of this program is MATLAB. Fortunately for you, TU Dortmund offers free MATLAB during the course of your study. Follow the link below and sign-in with your TU Dortmund email ID to use this feature.

<https://de.mathworks.com/academia/tah-portal/tu-dortmund-31486497.html>

- b. **LATEX**: Another important piece of software, LaTeX can be very handy to learn especially at the time of writing your final thesis. For those who don't know, LaTeX is a text editing tool that is widely used in scientific literature and is absolutely free. A simple google search will yield countless guides on how to install this on to your personal system and it something we highly recommend.

c. **MS Office:** The lifeblood of any university student, most of us already have MS Office on our system, but for those who don't, TU Dortmund offers a one-year license of MS Office for just 4.99 euros. The license allows for installation in up to 5 devices (iPad, Mobile device etc.). Follow the link below to read more about this.

<https://service.tu-dortmund.de/group/intra/office-fur-studierende>

d. **Adobe Acrobat DC:** Much like Office, TU Dortmund also offers a license for Adobe Acrobat DC, one of the most popular PDF editor tools on the internet. Just follow the link below to the webpage which details the instructions on how to use this on your PCs.

<https://service.tu-dortmund.de/group/intra/adobe-acrobat-dc>

You can follow the link below to take a look at all the available products and licenses offered by TU Dortmund.

<https://service.tu-dortmund.de/group/intra/produkte>



Transportation

i. Using your semester ticket/ Local train travel

After paying your semester contribution you will receive your semester ticket in your university email. You can use this ticket to travel within the state of Nord-Rhein Westphalia (NRW) using local transport i.e., except for ICEs and ICs

Since there are some direct trains from NRW to the Netherlands you are allowed to travel to these regions as well. If you wish to know more about the validity of your ticket in specific regions, you can visit the website linked below.

<https://www.tu-dortmund.de/semesterticket/>



- In the area marked with green you can take a bicycle or another person after 7.00 pm on weekdays or the entire day on weekends with your semester ticket.
- In the area marked with grey, only you can travel with your valid semester ticket

ii. FlixBus

A popular method of long-distance transport is the use of FlixBus. You can use the FlixBus app or website to book tickets for long journeys at affordable rates

iii. Ryan Air

Another popular method for international travel is by air and no one does bargain air travel better than Ryan air. If you book the tickets at the right time, you can get them for as cheap as 20 euros for a round trip.

Accommodation

Unfortunately, one of the most difficult things about Dortmund, and Germany in general really, is finding proper accommodation but fear not, we have provided some popular options and tips how one can search for affordable yet good accommodation.

1. Apply to the student dorms: This one is pretty obvious and we are sure that almost everyone has applied for the dorms a while back and for good reason, the student dorms are the most sought-after real estate in all of Dortmund which is why the waiting period for new students can be around 2 semesters. But apply as early as you can and make sure to reply to the confirmation email every month.
2. Websites: The next best option is to search for accommodation on online websites like wg-gesucht or ImmoScout24, these give you a wide range of options. We have linked some websites for your reference down below.

Since the dorms take a lot of time most students choose to take up sublets that find from online sources on a temporary basis and wait for a permanent dorm to become available, which means finding a sublet on these online platforms become imperative. Here are some tips that we've collected from various sources while sending messages for your flat.

- a) Write your application in German: Most applications will be to flat shares who are predominantly German speaking people so it makes it easier for them to read if your application is in German. If you have a friend who is fluent in German, you can ask them to write it for you or you can use one of the online translation tools like DeepL.
- b) Be slightly informal and open: Remember you're not applying for a job, so include your hobbies and interests into these applications and show your possible future roommates that you are compatible with others.

For more tips just refer to the website linked below (the website might be in German, you can use online translators)

<https://www.wg-gesucht.de/artikel/wg-suche-so-schreiben-sie-erfolgreich-ihre-wg-bewerbung>

Other information regarding accommodation

- Ummeldung or Re-registration: When you move houses within Dortmund, move to a new city or move away from Dortmund you must de-register from the Dortmund city office and register yourself again with the new address. This process is known as Ummeldung. You can follow the link below for this process

https://rathaus.dortmund.de/wps/portal/dortmund/home/dortmund/rathaus/domap/services.domap.de/product.services.domap.de!/ut/p/z1/jdBPC4JQDADwz-LBq5uZ9uj2iJAiIQ_-aZfQeD0F9Ylafv2k6BDUs902ftvYgCAFARJ7KbOhVE1WTfmJvPMiZAvb9vGALveQB6tNHIQxssiB5AnwR3AE-qdfA0g_PgHSrti6euDbth5gjDMgWM4A7z1Bc8ceSFYqf72cN7nDJFAnrqITnXXrpnIxDG2_NtHEcRwtqZSshHVRtYnfWgrVD5B-SmjrkMVyVx7rhPXcMB6BNEIL/dz/d5/L2dBISEvZ0FBIS9nQSEh/?p_id=ummeldungeinerwohnun0

- Radio Tax or Radiobeitrag: While living in a German household you are expected to pay something known as the radio tax a.k.a Radiobeitrag. This amounts to around 18 euros per month per household, but paid in blocks of 3 months. Usually when you're staying in a flat share (or WG in German) one person pays the tax and it can then be split by all the flat mates. You will receive a letter from the city about the payment of this fee after you complete your city registration. Before you fill the form ask your landlord who pays for the radio tax so you can proceed accordingly. If someone else is paying for the house you can register yourself online and mention that your flat mate is paying on your behalf. If you have to pay it yourself you will have to register it under your name. The information for registering will be given in the letter the city sends you.

Miscellaneous Info

1. Useful Applications:

- a.  DB Navigator : As a student, for better or worse, most of your time will be spent inside trains and it is imperative to know the timings of said trains. DB Navigator is an app that allows you to plan your trips so that you can make in time for that 8.00 am class.
- b.  TU Dortmund App : This is your app for everything TU Dortmund. But the most important function of this app is quick access to your semester ticket.
- c.   VRR, DSW21 : While DB Navigator is a national train service app, VRR and DSW21 are more local to the NRW region (DSW21 is for Dortmund only) and can be useful for the smaller routes that DB can sometimes miss.
- d.  Nextbike : Another rather popular mode of transport is bicycles, if you don't have one of your own, we have the next best thing. The Nextbike app lets you ride a metropolradruhr bike for one hour free of cost if you login with your TU Dortmund email ID.



- e.  FreeNow: If you wish to hail a taxi in Dortmund you can use the FreeNow app, which is quite similar to Uber or any other such app
- f.    TIER/Lime/Bolt : These are the apps for the electric scooters in Dortmund. These can be a good way to go around the city if you're feeling lazy. Be warned though as none of them are free for students.
- g.  FlixBus: FlixBus is a cheap method to travel internationally within Europe. It takes about 6 hours to Amsterdam from Dortmund in a FlixBus. This can be a useful app to travel long distance if you don't like trains.
- h.  eBay kleinanzeigen: eBay is a great second hand marketplace for all things, and with the German version you can also get stuff for free if you go to the zu verschenken or tauschen menu.
- i.  PayPal: Ah yes, probably Peter Thiel's only smart idea, PayPal is a very handy app to have even though it's use may be limited. You can use PayPal for several online purchases and services like Nextbike and TIER.
- j.  UniDays : This app is useful for all sorts of student discounts from offers on clothes to Laptops, UniDays has it all. Just log in with your university email ID and provide proof of enrolment to avail huge discounts.

2. Getting to University

After you have downloaded all the necessary apps you can now start exploring the city. But we're sure that a lot of you will want to check out the university before the whirlwind of courses come your way. There are a couple of options depending on where you are staying within the city.

Option 1: S1

The most popular option is to go to the Hauptbahnhof and take the **S1**(the green train) to Essen Hauptbahnhof or Solingen Hauptbahnhof. 2 stations later you will reach Dortmund University S-bahn station.

Option 2: Bus and U-bahn

Another option is to reach the stop known as An der Palmweide using the U-bahn (U42 line) and then taking a bus to university (lines 445, 462 and 447 all go to the university).

Option 3: H-bahn

The more scenic route involves the monorail or H-bahn from Eichlinghofen. This is a quick route to the south campus as well. Be careful though as there are 2 H-bahn lines that run in the university, one line runs between the university and Eichlinghofen while the other is between the North and South campuses within university.

3.Student Offers and Discounts

Being a student in Germany definitely has its perks, not only is travel subsidized for students they are also privy to a whole lot of discounts and offers that other folks don't usually get. We have listed a few that you might find useful:

- I. Amazon Prime for students: Prime is offered at a discounted 6 euro per month after 4 free months for students, all you have to do is provide proof that you are in fact, a student. Follow the link below for more information

<https://www.amazon.de/-/en/gp/help/customer/display.html?nodeId=GWMNXPTL3482JPHC>

- II. Unidays: As mentioned before in the useful apps, UniDays contains a large number of offers for students. From Clothing to technology

- III. Charly: An online learning platform, Charly offers free printing, i.e., they send the prints to your home –

<https://app.cloud.charly.education/dashboard>



4. Hochschulsport

With winter fast approaching we are sure some of you would like to stretch those muscles and keep active throughout the cold. TU Dortmund offers more than 75 different sports courses which any student can enroll in simply by purchasing a sports card which would be around 20 euros a semester. Follow the link below to find out more

Hochschulsport link: <https://hsp.tu-dortmund.de/>

Sports card link: https://www.buchsys.ahs.tu-dortmund.de/angebote/aktueller_zeitraum/_SPORTKARTE.html

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